



**Project Title:** South Parking Lot Sealing & Striping RFP 2025

**Solicitation Number:** 2025-01-018

**Issue Date:** June 25, 2025

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## INVITATION TO BIDDERS

### PROJECT TITLE

South Parking Lot Sealing & Striping RFP 2025

### SCOPE OF WORK

The Saint Louis Zoo (Zoo) Facilities Management Division is seeking proposals from qualified contractors to preform upgrades to the South Parking Lot with two coats of sealer, striping, replacement of portion of bad asphalt, and placement of 100 parking stops. Exact placement is to be determined with the Project Manager. This project will be accomplished in two phases in order to continually keep a portion open to the public. Work can only begin after September 1, 2025.

Scope of Work includes:

#### **1. Remove and Replace 4" Asphalt**

The area of consideration is approximately 20 square yards of deteriorated pavement. This will need to be removed.

Replace with 2 inches of base mix asphalt and rolled to proper compaction. Install 2 inches of hot surface mix asphalt, blending and tapering as necessary, roll to proper compaction.

#### **2. Hot Rubberized Crack Sealing (PLS) Approximately 26,000 Linear Feet**

Cracks are to be blown out and debris removed with the aid of crack cleaning equipment appropriate for the job. Upon completion of the crack preparation, rubberized hot pour elastic crack sealer will be used to seal the cracks, and be followed immediately by a finish tool to level the material in a narrow band across the cracks.

#### **NOTES:**

- a. Straight line, seam, and singular cracks 1/4 " and up to 1 1/2 " in width (no alligatored areas)
- b. Finished sealant may vary from being level, to being recessed 1/4" to reduce the possibility of shoving during snow removal operations.

#### **3. Seal Coating**

The area under consideration is approximately 30,427 square yards. All surfaces should be cleaned of loose material, weeds, grass and dirt so that the sealer will adhere to the existing surface.

- a. This work will need to be done in two phases, approx. 50% to be done in each phase.
- b. The material to use should be MAC 52 Coal Tar Sealer as a "two coat process".

- c. The first coat is to be applied with a squeegee.
  - d. The second coat can be applied with a squeegee or by being sprayed.
4. **Line Striping**-Layout and stripe the parking lot area as per the existing layout with one coat of traffic marking paint.
5. **Wheel Stops**- Provide and install 100 new 6' concrete wheel stops where needed.

#### **ATTACHMENTS**

- 1. Photo- South Lot Seal, Stripe, Repair

#### **SELECTION CRITERIA**

- 1. Scope of Work (25 points)
- 2. Pricing (30 points)
- 3. Previous experience on similar types of work (20 points)
- 4. Ability to start and timeline (20 points)
- 5. References (5 points)

#### **BID DOCUMENTS**

Bid documents will be available on **June 25, 2025** at: <https://stlzoo.org/vendoropportunities>

#### **MANDATORY PRE-BID MEETING & SITE INSPECTION**

A **mandatory** pre-bid meeting will be held at **9:00 a.m. CST on July 3, 2025** in the South Parking Lot at the bridge entrance to the Zoo. Attendees may park in the south parking lot. Parking lot vouchers will be provided.

#### **PROPOSAL QUESTIONS**

All questions must be received by end of day on **July 10, 2025** for issuing of addendums. All emailed questions and answers will be shared with all responders. The source of the questions will remain anonymous. Addendums will be placed on the Zoo website as they become available: <https://stlzoo.org/vendoropportunities>. Any oral responses shall be unofficial and not binding on the Zoo.

#### **BID DATE**

Proposals will be accepted on or before **2:00 p.m. CST on July 16, 2025**. Only electronic submissions will be accepted. Please submit the Proposal as a single pdf to the following link: <https://stlzoopoc.egnyte.com/ul/FSxhZGfAo1>

**To ensure ease of submission, consider uploading well ahead of the deadline time. Late submissions will not be accepted.**

Any submitted proposal shall remain valid and subject to acceptance for ninety (90) days after

the proposal due date.

**ZOO CONTACT**

Questions concerning this solicitation shall be submitted via email to Candace Bingham, CSDP, Director of Procurement and Supplier Engagement at [cbingham@stlzoo.org](mailto:cbingham@stlzoo.org).

# REQUEST FOR BID

The Saint Louis Zoo is seeking competitive proposals from qualified bidders as outlined on the Invitation to bidders, this Request for Proposal, and the Scope of Work contained in these bid documents.

## I. THE BIDDING PROCESS

### A. Pre-bid meeting and site inspection/s

1. The Saint Louis Zoo will hold a pre-bid meeting for all interested bidders at **9:00 a.m. CST on July 3, 2025** in the South Parking Lot at the bridge entrance to the Zoo.
2. **Bids will be accepted from contractors who have been in business for five (5) years or provide three letters of recommendation if less than five years.**
3. **Bids will only be accepted by bidders who attended the mandatory pre-bid meeting.**
4. Bidders are directed to inspect the site and to investigate all conditions involved in executing a contract, to carefully read the specifications, to examine the drawings included in these bid documents, and to inform themselves fully of the conditions under which the contract is to be performed. The contractor will not be allowed additional compensation for items on which they have failed to inform themselves prior to the bidding.
5. The submission of a bid will be construed by the Saint Louis Zoo to mean that the bidder has made such examinations and investigations, and agrees to fulfill all the requirements of the contract in full accordance with these specifications, and that they are entirely familiar with and thoroughly understands all such requirements.

### B. Bid form and submittal of proposal

1. Quotations should be submitted on bid form provided. Altered or erased prices will not be accepted.
2. Proposals will be accepted on or before **2:00 p.m. CST on July 16, 2025**. Only electronic submissions will be accepted. Please submit the proposal as a single pdf to the following link. <https://stlzoopoc.egnyte.com/ul/FSxhZGfAo1>
3. No bid received after the specified time will be considered.
4. Any bid may be withdrawn prior to the specified time for opening bids or any authorized postponement thereof.
5. Bids having an acceptance time limit of less than 30 days may be rejected.
6. Mailed, faxed, emailed, or phone in bids shall **not** be accepted.

7. Sunshine Law. “Bidder” acknowledges that Zoo has represented to bidder that Zoo may be subject to the provisions of Missouri’s Sunshine Laws (Mo. Rev. Stat. Sects. 610.010-.225) (the “Sunshine Law”), which statute creates a presumptive rule of public availability of all records held by public governmental bodies, such as the Zoo, unless an exemption from disclosure is available under the Sunshine Law (this includes all bidding materials that are not exempt from disclosure under the Sunshine Law).

C. Bid proposal components and attachments

1. Cost(s)

- a. A separate cost is required to provide 100% performance and payment bonds for the total cost of this project on contracts equal to or exceeding \$50,000.
- b. The laws of the state of Missouri provide that the Saint Louis Zoo pay no state sales or use tax, or federal excise taxes, and these taxes should be excluded from your bid price. Documentation will be provided for contractor’s use in making tax-exempt purchases for this project. (Refer to Appendix C).
- c. Bids will include cost of delivery to jobsite of all materials.
- d. Workers’ wages shall be paid in accordance to the Missouri Division of Labor Standards (Refer to Appendix B) on contracts equal to or exceeding \$75,000.
  - (1) **Not less** than the prevailing hourly wages, as set out in the Wage Order attached to and made part of the specification for work under the contract, **shall** be paid to all workers performing work under the contract. (Section 290.257.2, RSMo).
  - (2) The contractor will forfeit a penalty to the contracting body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing wage for any work done under the contract by the contractor or by any subcontractor. (Section 290.257.2 RSMo). For detailed information on rules and occupational titles, refer to 8 CSR 30-3.010 through 3.060.

2. Unit prices (if requested)

- a. It is understood that the quantities stated in the bid documents are not guaranteed by the Zoo and are used solely for the purpose of comparing bids and awarding the contract, and may or may not represent the actual quantities encountered on the job. The Zoo reserves the right to reduce any or all quantities. The Zoo may also add additional components or copies of specified components for which contractor agrees to do the work at the unit price stated in the bid or subsequent cost breakdown.

- b. Bidders must quote unit prices and extensions on each item listed on bid form (if any). When an error appears in an extension, the unit price will govern.
- c. The Saint Louis Zoo reserves the right to make a contract award on a per item basis or a total package basis.

D. Safety

- 1. The contractor and all subcontractors to the contract must require all on-site employees to complete the ten-hour construction safety training program required under Section 292.675, RSMo, unless they have previously completed the program and have documentation of having done so.
- 2. The contractor will forfeit a penalty to the contracting public body of \$2,500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training (Section 292.675 RSMo).

E. Responsibilities of the bidder for accuracy of bid proposal

- 1. Bidders may not use omissions or errors in the bid documents or other contract documents to their advantage. The owner reserves the right to issue new instructions correcting any such errors or omissions, which new instructions shall be treated as if originally included.
- 2. The bid documents contain the available information about the work and the conditions pertaining thereto. Information obtained from any officer, agent, or employee of the Saint Louis Zoo, or from any other person, will not relieve the vendor's responsibility to assume all risks and obligations pertaining to the work, and to fulfill the conditions of the contract. Bidders are required to satisfy themselves as to the accuracy of the estimated quantities in the bid documents, and must thoroughly examine the site and review the bid documents, including addenda, if any, before submitting a bid.
- 3. No bidder may assert after bids have been opened that there was a misunderstanding concerning the bid documents, the conditions under which the work must be performed, or the quantities of work involved.

F. Direct questions about this Request for Bid to: **Candace Bingham.**

**II. SELECTION OF SUCCESSFUL BIDDER AND CONTRACT AWARD**

- A. The Saint Louis Zoo enjoys the support of the community through the Metropolitan Zoological Park & Museum District. For this reason, the Zoo makes every effort to return that support by contracting with qualified businesses within the District (comprised of St. Louis and St. Louis County) whenever possible.
- B. The time specified for awarding a contract and for commencing work may be extended or shortened by mutual agreement between the Zoo and the successful bidder.



- C. The Zoo reserves the right to waive any informalities or minor defects in the bid or bidding procedures; to reject any or all bids; to rebid the project at a later date if bids are rejected; and to accept the bid that, in the judgment of the Zoo, will serve the best interests of the Zoo, whether or not said bid is the low bid.
- D. Before awarding any contract, the Saint Louis Zoo reserves the right to require the successful bidder to file proof of his ability to properly finance, manage, staff and execute the project. The Zoo reserves the right to reject any bid if the evidence submitted by, or other investigation of, the bidder fails to satisfy the Zoo that the Bidder has the proper qualifications, experience, equipment, manpower, or financial and managerial capability to carry out the obligations of the agreement or to perform the work contemplated.
- E. Before award of contract successful bidder may be required to furnish:
  - 1. Cost breakdown and unit prices
  - 2. Proposed schedule
  - 3. Information regarding material subvendors upon request
  - 4. Bonds and insurance certificates

### **III. INSURANCE REQUIREMENTS**

- A. Before a contract is signed, the successful bidder will be required to furnish certificates of insurance showing that adequate public liability and property damage insurance is being carried to protect the Saint Louis Zoo, its employees and officials, the City of St. Louis and the County of St. Louis. All insurance must be kept in force for the life of this contract.
- B. The contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the project is located such insurance as will protect the contractor from claims set forth below which may arise out of or result from the contractor's operations under the contract and for which the contractor may be legally liable whether such operations be by the contractor or by a subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.
  - 1. Claims under workers' compensation, disability benefit and other similar employee benefit acts, which are applicable to the work to be performed.
  - 2. Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees.
  - 3. Claims for damages because of bodily injury, sickness or disease, or death of any person other than the contractor's employees.
  - 4. Claims for damages insured by usual personal injury liability coverage.
  - 5. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom.

6. Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle.
  7. Claims for bodily injury, property damage arising out of completed operations.
  8. Claims involving contractual liability insurance applicable to all contractor obligations.
- C. The insurance required shall be written for not less than limits of liability specified in the contract documents or required by law, whichever coverage is greater. Coverage, whether written on an occurrence or claims-made basis, shall be maintained without interruption from date of commencement of the work until date of final payment and termination of any coverage required to be maintained after final payment.
1. General Liability  
Bodily injury:  
    \$1,000,000 each occurrence  
    \$2,000,000 aggregate  
Property damage
  2. Employer's Liability  
    \$500,000 each accident  
    \$500,000 disease, each employee  
    \$1,000,000 disease, policy limit
  3. Contractual Liability (Hold Harmless Coverage)  
Bodily Injury:  
    \$1,000,000 each occurrence  
    \$2,000,000 aggregate  
Property damage
  4. Umbrella Excess Liability  
    \$2,000,000 over primary insurance
  5. Automobile Liability  
    \$1,000,000 combined single limit
  6. Owner's Protective Liability Policy in the Owner's Name  
    \$1,000,000
- D. The general liability and the umbrella insurance must be written on an occurrence form versus a claims-made form. Aggregates should apply per project.
- E. Certificates of insurance acceptable to the owner shall be filed with the owner prior to commencement of the work. These certificates and the insurance policies required shall contain a provision that coverage afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior, written notice has been given to the Owner. If any of the foregoing insurance coverage is required to remain in force after final payment and are reasonably available, an additional

certificate evidencing continuation of such coverage shall be submitted with the final application for payment. Information concerning reduction of coverage on account of revised limits or claims paid under the general aggregate, or both, shall be furnished by the Contractor with reasonable promptness in accordance with the contractor's information and belief.

- F. Insurance certificates shall also be provided for any supplier or subcontractor storing materials for this project for which application for payment is made.
- G. The owner shall be responsible for purchasing and maintaining the owner's usual liability insurance. NOTE: OWNER'S INSURANCE COVERAGE HAS A \$5000 DEDUCTIBLE FOR THEFT AND VANDALISM.
- H. **THE SAINT LOUIS ZOO SHOULD BE ADDED TO CONTRACTOR'S INSURANCE POLICY AS AN ADDITIONAL INSURED; AND THIS POLICY SHOULD ACT AS THE PRIMARY INSURANCE POLICY AND BE SO STATED BY THE ENDORSEMENTS.**

#### **IV. PAYMENT APPLICATIONS**

- A. All applications for payment will be submitted on a form mutually agreed upon by contractor and the Zoo.
- B. Applications will be submitted on prearranged schedule to be mutually agreed upon by contractor and the Zoo.
- C. Contractor shall supply lien waivers for all labor and material covered by contract for this project.
- D. The contractor shall be paid 90% of the contract amount upon completion of the project. The final 10% of all contract amount will be paid upon completion and acceptance of all punch-list items and the tendering of appropriate lien waivers, including those of all suppliers

#### **V. ARCHITECTURAL SEAL, PERMITS, CODE COMPLIANCE**

- A. Drawings and specifications for structures to be designed for this project by the contractor (if any), which may be deemed "occupied by the public," shall require the seal of an architect licensed to do business in the State of Missouri.
- B. Contractor will be responsible to satisfy any and all federal, state, and municipal building codes and regulations for the scope of work outlined in the bid documents.
- C. All work shall be designed, fabricated, and installed in accordance with applicable ADA guidelines.
- D. Contractor will meet any and all industry standards for the scope of work outlined in these bid documents.

#### **VI. DRAWINGS, PHOTOS, AND CORRESPONDENCE**

- A. Contractor will provide the necessary architectural, engineering or shop drawings, samples and photographs necessary for approval by Zoo personnel.

- B. The cost of all drawings, specifications, reproduction, samples, illustrations and photographs shall be included in base bid.
- C. In order to expedite routine correspondence and conserve resources, contractor should have the capability to send correspondence as well as photographs and design files via e-mail and accept documents transmitted from the Zoo.
- D. Drawing and important correspondence shall also be furnished in “hard” copy as appropriate.
- E. The Zoo Public Relations must provide written approval for any/all promotional materials in advance of publishing – this includes, but is not limited to: social media posts, web copy and images, etc.

## **VII. CONTRACTOR’S RESPONSIBILITIES**

- A. All applicable laws, ordinances, and rules and regulations of all authorities having jurisdiction over the work shall apply to the contract, and shall be observed by the contractor.
- B. The contractor shall hold harmless the Saint Louis Zoo for the payment of any and all claims arising out of any infringement, alleged infringement, or use of any patent or patented device, article, system, arrangement, materials or process used by them in the executing of the contract.
- C. The contractor shall be responsible for the work of all subcontractors employed by them and shall keep all work under their control. A complete list of all such Subcontractors shall be submitted to the Saint Louis Zoo prior to commencement of this work.

## **VIII. GUARANTEE**

- A. The contractor shall furnish a written guarantee, stating that work performed will be free from defects of materials and workmanship for a period of one (1) full year following final acceptance and agreeing to repair or replace any such defective work, and all work damaged thereby, at no cost to the Saint Louis Zoo, during the period covered by this warranty.
- B. Failure to supply the Zoo with a written warranty will in no way relieve the contractor of this obligation.

## **IX. GENERAL ZOO REQUIREMENTS**

- A. Temporary facilities
  - 1. Utilities: Existing electrical power and water service to the construction area is available in the building for construction purposes without cost to the contractor.
  - 2. Sanitary Facilities: Toilet facilities are not available to the contractor. Contractors are required to supply temporary facilities for workers.

B. Signs: No signs shall be erected without the Project Owner's approval of sign and location.

C. Jobsite rules and regulations

1. In the event of an emergency on Zoo grounds please call extension 5555. This is the fastest way to get the help you need. State your name, where you are calling from, describe the emergency and where it is happening, and if there are any injuries. If an animal is involved state what type, how many and where they were last seen. Stay on the line until you are told to hang up. After 5:00 pm, call 4669 or the night ranger cell number at 314-799-3273.
2. Awareness of a courtesy to all Zoo visitors at all times is a firm Zoo policy. All Contractors' personnel must observe this policy.
3. Construction personnel must stay within the confines of designated work areas at all times.
4. Construction personnel are at no time permitted to interfere with or touch the animals or interfere with the keeper-related activities.
5. Construction personnel are at no time permitted to interfere with the public on the Zoo premises. No public display in any form or manner will be tolerated.
6. Construction personnel shall wear proper working attire at all times.
7. Construction personnel shall comply with OSHA rules while on the jobsite.
8. Normal work hours at the Zoo are 8:00 a.m. to 5:00 p.m., Monday through Friday. Access to work areas cannot be before 8:00 a.m. or after 5:00 p.m. unless previously arranged and only after approval of the owner's representative.
9. In order to provide maximum safety to the contractor's personnel and to protect the animals, close coordination of activities with Zoo personnel is imperative.
10. Access to the site shall be as directed by Zoo's project manager. Employees shall arrive in a crew truck or on foot. Access for employees' personal vehicles will not be allowed on the grounds (see Parking).
11. All gates must be kept closed and locked at all times. Unlocked and/ or unattended gates will result in a fine to the contractor of \$500 per occurrence.

D. Parking and access to Zoo grounds

1. Contractor's personnel will be allowed to park on the South Parking Lot. Parking in the oversized parking spots is not permitted as they are reserved for busses and oversized vehicles. If the entrance to the lot is manned, personnel should identify themselves and sign in. In some situations, parking on the North Parking Lot can be granted.

2. Private vehicles are not allowed on the Zoo grounds. If it is necessary to bring private vehicles on the grounds to execute the work called for in these bid documents, prior arrangements must be made with the project manager. Parking will be allowed only at specified areas. Owners of vehicles must furnish proof of public liability and property damage insurance before being allowed to bring their vehicles on the grounds. The maximum speed limit on the Zoo grounds is 5 mph, unless otherwise specified, and extreme caution must be used while driving on the grounds.
3. It is the contractor's responsibility to advise all on-side employees, subcontractors and material suppliers of these rules and regulations.
4. During the Zoo's peak visitor's season, no full size vehicles of any kind are allowed access to the public paths and roads. All deliveries of material and equipment must be made before 9:00 a.m. and after 5:00 p.m.

E. Material delivery and storage

1. All firms performing work on the Zoo grounds must schedule that work and delivery of materials with the project manager.
2. All deliveries must be scheduled in order to have vehicles off Zoo grounds and pathways by 9:00 a.m.
3. Deliveries must be accompanied by a packing slip or invoice listing the Zoo purchase order number, if any, the project name, and exact contents and quantities of each item included in the shipment.
4. Only a minimum number of vehicles necessary to accomplish the work will be allowed on the job site. The 5 mph speed limit within the Zoo shall be strictly observed, and every possible consideration shall be given to the public.
5. Materials shall be protected from the elements and stored in strict accordance with the manufacturer's written recommendations and in locations approved by the owner. Materials, equipment and personnel for roofing operations shall be arranged on the roof so that a 20-pound-per-square-foot load shall not be exceeded.

F. Barricades, chutes, and enclosures

1. Furnish and install all barricades are required to protect the public and Zoo employees and workers. Provide chutes and enclosures to contain debris and excessive dust.

G. Job conditions

1. Contractor will conduct all operations in such a way as to prevent injury to persons, buildings, structures, other facilities, landscaping, environment, and animals.

2. Contractor shall be responsible for all cleanup and removal from site for disposal of all debris, packaging, and leftover material. If material is to be disposed of on the Zoo site, prior arrangements must be made with Zoo staff and disposal must follow Zoo regulations and procedures, including sorting and recycling all recyclable material.

END OF PROJECT MANUAL

**APPENDIX A**  
**SAINT LOUIS ZOO**  
**STIPULATED SUM BID FORM**

South Parking Lot Sealing & Striping RFP 2025  
#2025-01-018

Date: \_\_\_\_\_

Proposal of \_\_\_\_\_

Hereinafter called "Bidder,"

[ ] a corporation organized and existing under the laws of the state of \_\_\_\_\_

[ ] a partnership, or [ ] an individual doing business as \_\_\_\_\_

TO: Candace Bingham, CSDP  
Director of Procurement and Supplier Engagement  
Saint Louis Zoo  
One Government Drive  
St. Louis, MO 63110

The bidder, in compliance with the Invitation to bid for the project, and having carefully examined the bid documents, dated which documents are made a part hereof, as well as all conditions surrounding and affecting the work, agrees to furnish all labor, materials, and supplies necessary to perform all the work in accordance with said documents and within the time and at the prices stated below.

Furnish all labor, tools, and equipment required to perform all work as defined in the bid documents for the sum of

\_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

**I. PAYMENT AND PERFORMANCE BOND**

- A. If a performance bond is required (bid is equal to or exceeds \$50,000), please list as a lump sum

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

**II. TIME**

- A. The Bidder hereby agrees to commence work as stipulated in the contract documents, but not later than: \_\_\_\_\_



- B. The Bidder hereby states that the time required to perform all work indicated in the bid documents and necessary to bring the project to substantial completion (as defined in the documents) shall be \_\_\_\_\_ calendar days.

(Note: Bid Documents all \_\_\_\_\_ calendar days from “Notice to Proceed” to “Substantial Completion.”)

### III. UNIT PRICES

Bidder shall price Project on a unit price basis as specified in the Bid Documents Scope of Work, at rates specified herein:

- A. \_\_\_\_\_ (Add/Deduct) \$ \_\_\_\_\_
- B. \_\_\_\_\_ (Add/Deduct) \$ \_\_\_\_\_
- C. \_\_\_\_\_ (Add/Deduct) \$ \_\_\_\_\_
- D. \_\_\_\_\_ (Add/Deduct) \$ \_\_\_\_\_

### IV. SUBCONTRACTORS

- A. The Bidder hereby indicates that the following Subcontractors and/or Suppliers shall be employed under contract with Bidder for this project (subject to Owner review and approval).

Work to be Performed	Name of Subcontractor

### V. BID DOCUMENTS

Bidder acknowledges review of the following documents:

- A. Specifications
- B. Drawings
- C. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
- Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
- Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

## **VI. MISCELLANEOUS BID REQUIREMENTS**

- A. The undersigned understands this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time and date for receiving bids.
- B. The undersigned understands the owner reserves the right to reject any or all bids or subcontractors.
- C. The undersigned further agrees to indemnify and hold harmless the owner and engineer from and against all losses, judgments of every nature and description made, brought, or recovered against the owner by reason of any act or omission of the undersigned, his agents, subcontractors/subvendors, or employees in the execution of the work or in guarding the same.
- D. The undersigned hereby declares that this Stipulated Sum Bid is based solely upon the materials and equipment described in the bidding documents (including addenda), and that no substitutions are contemplated.
- E. The bidder declares they had an opportunity to examine all conditions surrounding the work and they have examined the bid documents therefor, and they have carefully prepared their bid upon the basis thereof and they have carefully examined and checked this bid and the materials, equipment and labor required thereunder, the cost thereof, and their figures therefor, and hereby states the amount or amounts set forth in this bid is/are correct and that no mistake or error has occurred in this bid.
- F. Upon receipt of written notice of the acceptance of this bid, the bidder will execute a formal contract attached within fifteen (15) calendar days and deliver to the owner a surety bond or bonds as required by the bid documents.
- G. The Zoo Public Relations must provide written approval for any/all promotional materials in advance of publishing – this includes, but is not limited to: social media posts, web copy and images, etc.

## **VIII. CONTACT INFORMATION (preferred point of contact)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**By signing the bidder hereby states to perform all work indicated in the bid documents and necessary to bring the project to completion.**

**IF A CORPORATION**

\_\_\_\_\_  
Name of Corporation

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Incorporated under the laws of the state of

\_\_\_\_\_  
Name and Title of Officer (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Licensed to do business in Missouri?  
(Check one) ☐ Yes ☐ No

\_\_\_\_\_  
Address for Communications:

\_\_\_\_\_  
(Seal if Bid is by corporation)

**IF A PARTNERSHIP**

\_\_\_\_\_  
Name of Partnership

\_\_\_\_\_  
Address for Communications of ALL Partners:

\_\_\_\_\_  
Signature of Authorized Partner

\_\_\_\_\_  
Date

**IF AN INDIVIDUAL**

\_\_\_\_\_  
Name of Firm (if any)

\_\_\_\_\_  
Address for Communications:

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**IF BIDDING AS A JOINT VENTURE**

\_\_\_\_\_  
List All Parties:

\_\_\_\_\_  
Address for Communications:

**SIGNATURE FOR THE SAINT LOUIS ZOO**

**Saint Louis Zoo**

Address for Communications:  
1 Government Dr.  
Saint Louis, MO 63110

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Name and Title (print)

\_\_\_\_\_  
Date

**APPENDIX B**  
**PREVAILING WAGE ORDER**  
(required on contracts equal to or exceeding \$75,000)

**Missouri**  
**Division of Labor Standards**  
WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

**Annual Wage Order No. 31**

Section 096  
**CITY OF ST. LOUIS CITY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by \_\_\_\_\_  
Todd Smith, Director  
Division of Labor Standards

Filed With Secretary of State: \_\_\_\_\_ **March 8, 2024**

Last Date Objections May Be Filed: **April 8, 2024**

Prepared by Missouri Department of Labor and Industrial Relations

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$67.43
Boilermaker	\$44.26*
Bricklayer-Stone Mason	\$64.31
Carpenter	\$63.89
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$57.97
Plasterer	
Communication Technician	\$62.18
Electrician (Inside Wireman)	\$75.53
Electrician Outside Lineman	\$44.26*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$95.02
Glazier	\$66.76
Ironworker	\$70.25
Laborer	\$53.14
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$57.04
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$69.63
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$54.57
Plumber	\$77.42
Pipe Fitter	
Roofer	\$58.06
Sheet Metal Worker	\$72.90
Sprinkler Fitter	\$81.86
Truck Driver	\$44.26*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Heavy Construction Rates for  
CITY OF ST. LOUIS CITY

Section 096

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$65.94
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$44.26*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$53.77
General Laborer	
Skilled Laborer	
Operating Engineer	\$70.41
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$44.26*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

ANNUAL WAGE ORDER NO. 31

3/24

## OVERTIME and HOLIDAYS

### OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

### HOLIDAYS

January first;  
The last Monday in May;  
July fourth;  
The first Monday in September;  
November eleventh;  
The fourth Thursday in November; and  
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.

## STATE OF MISSOURI EXEMPTION FROM MISSOURI SALES AND USE TAX ON PURCHASES

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